

**Plantation Middle School
A Title One School
SAC Agenda
December 4, 2014**

- Welcome
- Approval of Minutes
- Naming of Media Center in honor of Richard Lowy
- Speak Up Surveys
- SIP Update
- Title One Update
- Tutoring Update
- IB Update
- Principal's Update
- Questions
- Close of Meeting

**SAC Minutes
December 4, 2014**

Members In Attendance: Kristi Esterline, Susan Hoffstetter, Ramesh Williams, Jodi Cianci, Amy Taylor-Henry, Janeth Fernandez, Patricia Hague, Ryan Reidy, Solange Joseph, Kilee Machado, Nathalie Lynch-Walsh

Kristi Esterline opened the meeting at 4:20 p.m.

The first order of business was to review and approve the minutes from the November 6, 2014 SAC meeting. Kristi Esterline asked for a motion to approve. Patricia Hague made a motion to approve, which was seconded by Jodi Cianci. The motion was carried by all.

The second order of business was the naming of the Plantation Middle School media center in honor of media specialist Richard Lowy who passed away this past August. Kristi Esterline reviewed School Board Policy 1401 with membership and explained that the steps of creating a naming committee, selecting a location to be named, and a name had been chosen as "The Richard Lowy Memorial Media Center." Jodi Cianci made a motion to approve the proposed name and to proceed with sending the necessary documentation to the school board for final approval. Patricia Hague seconded the motion, which was carried by all.

The third order of business was the Speak Up Survey. Kristi Esterline explained that all stakeholders are encouraged to participate in this valuable survey to help the county plan future digital learning initiatives. Students were given the opportunity to participate using lap tops during their science and social studies classes, a tele-robot call was sent to all parents, and an email blast was sent as well. The website, password, and directions were provided to the SAC membership to encourage their participation.

The fourth order of business was the School Improvement Plan (SIP) update. Kristi Esterline displayed the SIP website showing members that the school's plan is still in the "reviewing" stage. Teachers are continuing to implement CARE and BEST as directed by the district including the use of the Big 4 initiative and CARE package assessments. She stated that there would be a priority visit on December 5th as well.

The 5th order of business was the IB MYP update. Kristi Esterline spoke about the success of the magnet open house on November 6th, and that the application window opened this past Monday (12/1) and would remain open until February 11, 2015. She explained that 125 seats were opened to the magnet program to the qualifying students eligible from the 20 elementary schools in the recruitment area. Kristi Esterline mentioned the holiday concert post card that was sent to parents inviting them to come in and apply and see a show. She continued to explain that the remaining IB Docs for accreditation will be uploaded by December 19th including the "school within a school letter," the technology plan, the IB progress report, and the community service in the classroom form. Nathalie Lynch-Walsh asked about the accreditation timeline once documents were submitted however that information is unclear at this time. Patricia Hague added that IB outreach will continue with local schools, and at events such as the holiday concert, and coffee with the principal on January 24, 2015.

Patricia Hague gave the principal's update in the 6th order of business. She talked about the City of Plantation holiday parade that several teachers and students participated in, and the hour of code event to take place next week. She announced the Plantation Zone holiday concert had been re-scheduled for December 17th, where our 8th grade students will perform, and again announced our holiday concert on December 11th where our 6th and 7th grade band members will perform along with our chorus. Patricia Hague added that basketball season would be ending and volleyball beginning upon return from winter break. The quarterly priority visit will take place on December 5th, where data from BAFS will be evaluated. Cheryl Rubin shared some of our BAF data and that the second round of BAF testing will take place in January.

The 7th order of business was the Title One update. Solange Joseph spoke about the annual parent seminar on January 31st at the Signature Grand and requested one more parent volunteer to attend. She spoke about the turn out from the parent night on November 20th. While only 23 families attended feedback was extremely positive. Solange Joseph solicited ideas from the group to increase attendance at future events. Some ideas presented were creative scheduling, door prizes, food, and student entertainment. Janeth Fernandez and guest offered to link a parent night event to one of their events to increase participation while Kristi Esterline suggested linking an event to the upcoming spelling bee as well. The parental involvement plan was reviewed as well as the budget. It was suggested to find an alternative resource to purchase student agendas as it takes up a large portion of the budget.

The 8th order of business was the tutoring update. Solange Joseph stated that out of 135 identified students only 51 were participating. The decision had been made to open up tutoring to anyone interested. A second set of letters along with a tele-robot call and email will be going home to inform parents of this opportunity. A discussion was held to increase attendance. The use of incentives was suggested. If attendance remains low, cutting teachers may be an option. If this occurs the accountability monies approved at the October SAC meeting would remain in the accountability fund to possibly be used for other types of programs.

Nathalie Lynch-Walsh spoke about Zone changes. She stated the recent meeting at Central Park was poorly attended. She also stated that a Montessori Magnet was being suggested for neighboring Bair Middle and questioned the implications of having such a program so close to our school.

Jodi Cianci made a motion to close the meeting at 5:42 p.m. Solange Joseph 2nd the motion, which was carried by all. Kristi Esterline then adjourned the meeting thanking everyone for attending.

Request to Name Media Center at Plantation Middle School

A committee comprised of leadership team and faculty members desire to submit a request to name the media center at Plantation Middle School, *The Richard Lowy Memorial Media Center*, in honor of Richard Lowy, media specialist, who passed away unexpectedly in June of 2014.

The committee unanimously voted to submit this one name for the naming of the media center based on Mr. Lowy's years of service and dedication to the students and staff of Plantation Middle School.

Attached is the documentation demonstrating that school stakeholders had an opportunity for input regarding the naming of this media center. Referenced documentation includes: Naming Committee minutes and School Advisory Council agenda/minutes.

The Plantation Middle School family including, students, parents, teachers, and staff generously donated a total of \$335 to be used to purchase a plaque to be hung in the media center, with any surplus monies to be donated to the American Heart Association at the request of Mr. Lowy's family.

Respectfully submitted by:

The Facility Naming Committee

Portion of a Facility Naming Committee Meeting

November 14, 2014

- Faculty in attendance: Kristi Esterline, Jim Burke, Candace McKinniss, Claudette Spence, Anne Marie Poulos, Jennifer Folger, Meredith Sanchez, Rosa Wolfson, Lisa Delpercio
- Media Center name suggestions
 - Unanimous decision: *The Richard Lowy Memorial Media Center*
- Results of online and staff collection:
 - \$260 staff donation
 - \$75 online donation
 - \$335 Total
- Decision to purchase a plaque to be displayed in the media center with the remainder to be donated to the American Heart Association at the family's request
- Proposal to be sent to SAC for approval on December 4, 2014 to continue naming process



This Space is Dedicated To

Mr. Richard Lowy

For His Countless Years of Service To
The Students, Faculty, & Staff of PLMS

8x10 Size \$189.95 plus tax and shipping